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**TAP Phase 3 Grants Program**

**Expression of Interest Instructions** for Long-Term Grant Applicants

1. This Expression of Interest Instructions document is for organizations interested in applying to be a Long-Term Grantee of the Transparency and Accountability Program (TAP) Grant Program. Before submitting an Expression of Interest (EOI) for the Program, we ask that applicants read the “Program Background” document to learn more about TAP, the types of projects that we will be supporting during this grant round, and eligibility criteria. The document is available on the TAP website (<http://tap.resultsfordevelopment.org>).
2. The EOI is the first stage of a two-stage proposal process for the TAP Grants Program. Any organization interested in applying to the TAP Grant Program as a Long-Term Grantee is required to submit an Expression of Interest using the template provided in Annex A. We request that all EOIs be submitted in English or French. Any questions regarding how to prepare or submit an EOI should be sent via email ([grants@resultsfordevelopment.org](mailto:grants@resultsfordevelopment.org)). Completed EOI should be saved as a Word document or PDF file and sent to [grants@resultsfordevelopment.org](mailto:grants@resultsfordevelopment.org).
3. EOIs will be accepted until the close of business (17:00 Eastern Daylight Time) on **9 December 2010**. We will send an acknowledgement by e-mail when your EOI has been received. Please allow two business days after 9 December to receive this acknowledgement.
4. Each EOI will be reviewed by two members of the selection committee who will recommend that the applicant be invited to submit a full proposal or that the EOI be rejected. All applicants will be notified of this decision on or before 17 December 2010. Unfortunately, TAP will be unable to provide comments on any EOIs.

**Annex A. Expression of Interest Template**

***Title of the Project:***

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***Organization:***

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| --- | --- | --- | --- |
| Name: |  | | |
| *Type of Organization* |  | *Country* |  |
| *Website* |  | *Region* |  |
| *Address* |  | | |

###### *Lead Project Coordinator*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| First name |  | | *Last name* |  |
| *Designation* |  | *Telephone* | |  |
| *Organization* |  | *Fax* | |  |
| *Address* |  |  | | |
| *E-mail* |  | | | |
| *Web site* |  | | | |

***Problem Definition and Research Question*** *(200 word limit)*

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| *Describe the problem that you propose to study during the grant round. Your description should include (1) the sub-sector or program that you will focus on, (2) why this is an important topic in the country/region in which you work, and (3) what question(s) you will answer with your research.* |

***Description of Project*** *(200 word limit)*

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| *Explain what tool you will use for the first research activity (PETS or QSDS). Provide detail about your plan for implementing this tool and explain why this tool will allow you answer the research question(s) described in the previous question.* |

***Organization Mission*** *(200 word limit)*

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| *Describe the long-term goals or mission of your organization and how this project will you’re your organization achieve these goals.* |

***Experience with Research-Based Advocacy*** *(200 word limit)*

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| *Provide an example of how your organization has used research-based or evidence-based advocacy in the past and the impact that this advocacy had. If your organization has not undertaken research-based advocacy in the past, please describe how you would implement research-based advocacy in the TAP Grants Program.* |