## Knowledge for Development: Global Partnership Conference

## Geneva, 3-4 April 2017

**Venue:** Palais des Nations, Avenue de la Paix 8-14, Portail Pregny, Conference Room XXIV, E-Building

## Guidelines for registration

1. Participants must fill in the <u>registration form</u> and send it to the following addresses: <u>jiu.knowledgemanagement@unog.ch</u> or <u>jiu.kmteam@gmail.com</u>.

The registration forms should be sent as early as possible, and not later than Wednesday, 29 March 2017 (three working days in advance).

2. On the day of the meeting, participants should go to the accreditation and security check area of the Pregny Gate entrance which faces the International Committee of the Red Cross (ICRC) headquarters on the <u>Route de Prégny</u>. The office is open from 08:00-17:00hrs. Buses Z, V, F, 28 and 8 will take you to the gate (bus stop: Appia).

Participants will present the original printed and signed copy of the registration form and a valid photo ID (Passport or National ID).

3. As the waiting lines at the security check-points tend to be very long, in particular on Mondays, participants are kindly invited to come preferably one hour in advance of the start time. Participants are already preregistered in the security preregistration website just mention the name of the meeting and the badges will be provided.

4. The access badges should be worn visibly during the entire time of the presence in the Palais des Nations.

UN badge holders can enter the premises with their badges, however, they are kindly invited to register or just confirm their participation (name, organization/ Mission) to the same e-mail addresses.