Template for national and local reports on security and armed violence

Tier 1

This template should be read and used in conjunction with the respective guidelines. These guidelines include information on the structure of this template, suggested definitions, key elements to consider for each indicator, periodicity of the reports, and relevant sources. Additionally, there is an excel spreadsheet in order to facilitate and systematize data gathering. The guidelines and the excel tool are annexed to this template.

Tier 1 should be filled out by every country or local government undertaking this effort. It is based on basic information that captures the physical manifestations of armed violence and insecurity. There is a space for comments explaining and illustrating the data that is presented, and a section to present successful policies, laws or programmes.

If it is considered necessary to adapt the proposed indicators, or to include relevant new indicators, please do so. In this case, please highlight your changes, and if possible mention any reasons for these changes.

This initiative works to increase the number of countries and local governments producing regular reports on security and armed violence.

An expert group on security and armed violence reports ('expert group') has been established to support countries and local governments in producing these reports. The expert group has developed a template and set of guidelines to aid and direct countries and local governments in the development of their reports. It can also support countries through: outreach to relevant actors who will be engaged in the initiative; technical expertise; facilitated access to technical and human resources needed to implement this initiative; analysis of the information included in the reports; and informing practical action.

The reports aim to assess the incidence of, and responses to, insecurity and armed violence at a national and local level. They are tools to drive and strengthen responses to violence.

The reports facilitate the promotion of effective practices to reduce insecurity and armed violence and allow experiences to be shared and adapted in order to react to different realities. They uniquely integrate the main indicators used by countries and the international community to monitor violence, reflecting the multi-faceted nature of insecurity and armed violence.

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Cover picture:
Piotr Krześlak/Getty Images Istock/Thinkstock

A. Impact of insecurity and armed violence, including armed conflict

Before completing Tier 1, please read the guidelines, in order to fully understand the definitions of each indicator presented in this section.

Please indicate if the definition in use in your country differs from that suggested in the guidelines. If so, please provide the definition in use in your country in Section D, 'methodology,' of this template.

1. Violent deaths

1.1. Homicides
(If available, please use two different data sources to illustrate the number of homicides. For example, both health data and police or judiciary data)

    1.1.1.   Total number of homicides
    1.1.2.   Homicides disaggregated by victims' age group, sex and nationality
    1.1.3.   Homicides disaggregated by mean used
    1.1.4.   Provide trends in the total number of homicides
        (In the last five years or from the earliest year with available data)

1.2. Deaths due to legal interventions

    1.2.1.   Total number of deaths due to legal interventions by the police, military or other state official in service
    1.2.2.   Provide trends in the total number of deaths due to legal interventions
        (In the last five years or from the earliest year with available data)

1.3. Deaths due to internal or external armed conflict

    1.3.1.   Total number of deaths due to internal or external armed conflict
    1.3.2.   Deaths due to internal or external armed conflict disaggregated by victims' age group and sex
    1.3.3.   Deaths due to internal or external armed conflict disaggregated by mean used
    1.3.4.   Provide trends in the total number of deaths due to internal or external armed conflict
        (In the last five years or from the earliest year with available data)

1.4. Suicides

    1.4.1.   Total number of suicides
    1.4.2.   Suicides disaggregated by victims' age group and sex
    1.4.3.   Suicides disaggregated by mean used
    1.4.4.   Provide trends in the total number of suicides
        (In the last five years or from the earliest year with available data)

1.5. Accidental deaths caused by firearms

    1.5.1   Total number of accidental deaths caused by firearms

1.6. Firearms deaths due to undetermined external causes

1.6.1.   Total number of firearms deaths due to undetermined external causes

1.7. Overall number of violent deaths

1.7.1.   Overall total number of violent deaths

2. Physical assaults

2.1.   Total number of physical assaults
2.2.   Physical assaults disaggregated by victims' age group and sex
2.3.   Physical assaults disaggregated by mean used

3. Robberies

3.1.   Total number of robberies
3.2.   Number of robberies disaggregated by mean used
3.3.   Total number of carjacks/car robberies

4. Rapes

4.1.   Total number of rapes
4.2.   Number of rapes disaggregated by victims' age group and sex

B. Policies, legislation and programmes to address insecurity and armed violence

Please select between one and three policies, laws or programmes (either at national or local municipal level) currently implemented in your country in order to prevent or reduce violence, crime or conflict. Please be aware that Tier 2 provides additional space for the inclusion of relevant information related to these laws and programmes. When identifying these policies, laws or programmes please take into account the following two criteria:
1) The importance of the policy, law or programme, and;
2) The impact of the policy, law or programme.

For each law, policy or programme, please briefly state the following information:

1. **Name**: What is the official name of the selected policy, law or programme?
2. **Objective**: What are its main objectives and purposes?
3. **Beneficiaries:** Who are the principal beneficiaries?
4. **Achievements/Impact**: What are the main results?
5. **Monitoring and evaluation**: Do you have a system in place to monitor and evaluate the law, policy or programme? If so, please highlight the main elements of the system.

6. **References**: Please add links or a bibliography to enable access to further information on the law, policy or programme.

C. Contextual information

1. Total population
   1.1. Population disaggregated by age group and sex
2. Existence of an internal or external armed conflict
3. Firearm ownership and proliferation

D. Methodology

This section offers the opportunity to inform on the characteristics of the systems used to gather information:

1. Geographical coverage of the information
2. Time range of the information
3. Sources of information for Tier 1 and the agencies in charge of them
4. Legal frameworks, protocols and standards that rule the information systems (sources)
5. Characteristics of the information systems: definitions used, counting units, data collection, recording and validation of data, etc.
6. Accountability of the information systems: public accessibility of the information, type of information that is made public, periodicity, etc.
7. Additional comments

Further guiding questions are included directly in the guidelines provided with this template.

E. Comments

This section provides an opportunity to comment on the data provided above. Please use the following suggested comments as a guideline:

1. Overview of the data provided in the first Tier of the report. Identify particular issues and interesting points, for example, challenges, or interesting successes. Any explanations of the data provided should also be included here.

2. Template: are there any aspects of the first tier of the template that should be reviewed? If so which ones specifically? Is there anything relevant to this Tier that has not been included?

F. Links to relevant reports

This section provides an opportunity to include links to relevant existing reports that might complement or complete the information provided above, or that the country/local government considers important in order to understand the national/local context of security and violence. These could be local reports as well as reports carried out in the context of regional and international processes, for example within the United Nations. Specific examples are presented in the guidelines.